



1. Gather **NEW** items in quantities listed below. Assemble Crisis Care Kits (CCKs) and seal the Ziploc bags. Include **only those items listed below**. ***Deviating from this list can cause an entire shipment to be rejected in customs.*** Set the CCKs in groups of six (6) to determine the number of banana boxes needed.
2. Pack contents below into a clear 2-gallon OR 2.5-gallon plastic Ziploc bag and seal:

- 1 medium-size bottle of shampoo (12-18 oz.), please tape flip-tops closed
- 2 bars of soap (bath-size or larger)
- 1 medium toothpaste (4.0-6.4 oz.)
- 3 toothbrushes (in original packaging)
- 1 box of Band-Aids (30 or more)
- 1 fingernail clipper
- 1 sturdy hair comb
- 2 hand towels (no small washcloths)
- 4 pocket-size packages of facial tissue
- 1 Beanie Baby-size stuffed toy

3. Obtain the banana boxes from your local grocery store. **Please ship CCKs solely in banana boxes, as they provide uniformity, eliminating wasted space in shipping.**
4. Cut the heavy brown paper (usually found in the banana box) in half and place inside the bottom of the box. Tape the other half over the hole in the lid. (Plain cardboard may be used in the same way if your banana boxes are missing the paper.)
5. Fill each box with **six (6) CCKs—no more, no less.**
6. **Do not insert money or literature** (including anything with the church's name on it, notes, etc.) in the CCKs or banana boxes.
7. Using strong packing tape, cover all holes in the top and the bottom of the box. Then tape the box securely shut. Please leave box handles open; this makes it easier to load and unload.
8. When addressing the box, please put the name and address of the church (or individual donor) on the box in the "From" section and the address of the warehouse in the "To" section.
9. **Do not wrap banana boxes** in brown paper or contact paper or put filled banana boxes inside another box.
10. Send the boxes to the following (depending on method of shipping or originating location):

For Shipping via the Postal Service:

**Nazarene Relief Shipments
P.O. Box 117
Fawn Grove, PA 17321- 0117**

For Shipping Other than Postal Service:

**Nazarene Relief Shipments
5300 Fawn Grove Road
Pylesville, MD 21132**

11. Send a check—made payable to **Global Treasury Services, Church of the Nazarene**—in the amount of **\$12.00 per banana box** (for storage and shipping costs during the distribution process). Include the **name and address of your church** with the check. Ten Percent Credit will be allowed for the \$12.00 shipping donation only. **Do not put the money in the CCKs or banana boxes.**

Mark the check, "**Nazarene Relief Shipments 140002**" and mail to:

**The Church of the Nazarene, Global Ministry Center
ATTN: Donor Services
17001 Prairie Star Parkway
Lenexa, KS 66220**

Revised **August 23, 2023** **PLEASE FOLLOW DIRECTIONS PRECISELY**

Gather **NEW** items in the quantities listed. Include **ONLY** those items listed.

Do **NOT** add any items that are not listed.

Why? Crisis Care Kits are approved for both export from our country and import to other countries based on the specific list of items on the CCK instructions list. These approvals are made in advance of any shipment so that when they are inspected by the customs officials they are easily cleared. If there are any deviations from the pre-approved customs list it causes delay, potential additional costs in-country, and possible refusal.

Deviations mean that those in need may not be able to receive this humanitarian aid.

Helpful tips:

Shampoo – 12-18 oz bottle. Tape flip-tops closed to prevent any leaking during shipping and handling. Do **NOT** include any medicated shampoo.

2 bars soap – bath size or larger in their own packaging

1 medium toothpaste 4.0-6.4 oz. Expiration date should be at least **18 months** out from date of packing.

3 toothbrushes in original packaging – Can be a 1, 2 or 3-pack. Do **NOT** cut open a package with more than 3 brushes because it breaks the seal.

1 box of Band-Aid type bandages, 30 or more (any brand) -- These may be in their own box or may be packed individually in a zip-type bag as long as the bandages are **individually wrapped** and sealed. Please use “regular” size bandages and not really small or tiny ones.

1 fingernail clipper – Do **NOT** use toenail clippers or any clippers in a package with other items such as emory boards, etc. Clippers do not have to be in their own packaging.

1 sturdy hair comb – Include a **SINGLE** comb and not a package of combs. Use a size comb that will be suitable for all ages and hair type. Do **NOT** use small pocket combs, narrow styling combs, or combs that are thin and flexible/bendable.

2 hand towels – Do **NOT** use dish/kitchen towels. Do **NOT** use washcloths. In many other world areas washcloths are not used. **Towel size should be approximately 15”x28”**

4 pocket-size packages of facial tissues – Do **NOT** include packages of more than 4.

1 Beanie-baby size stuffed toy -- It does **NOT** have to be Beanie-baby brand. Do **NOT** include any other type of small toy. Do **NOT** include a stuffed toy that is larger or smaller than Beanie-baby size. Do **NOT** include items that have Christian symbols or American flag or USA or similar on it. These are not welcome in many other world areas.

Do NOT include any notes, cards or drawings. Do NOT include any money/currency. In many other world areas these items are not welcome.

Please call Fawn Grove Compassion Center at **410-452-8699** or email us at office@fawngrovecc.org with any questions! We want to help you!